Blackout Instructions

4" R-Series Pocket Installation – Outside Mount

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4" R-Series Pocket Installation Instructions

Quantity	Description	Image
1	4" Roller shade assembled to tube with clutch and idler inserted.	
2	4" R-Series Fascia Brackets	
2	End Plates	
1	4" Pocket	
1	Bottom Closure	
2	Front & Back Side Channels	
1	Bottom Channel	

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Tools Needed

Screwdriver/Power Drill
1/16" Metal Drill Bit
Screws
Hammer/Mallet
Measuring Tape
Level
Ladder
Chisel
Center Punch
Eye Protection
Gloves

System Diagram

1. Pocket
5. Clutch
8. End Plate
2. Bottom Closure
6. Idler
3. Tube
7. Brackets
4. Fabric w/internal hembar
12. Tension Device
9. Front Side Channel
10. Back Side Channel
11. Bottom Channel
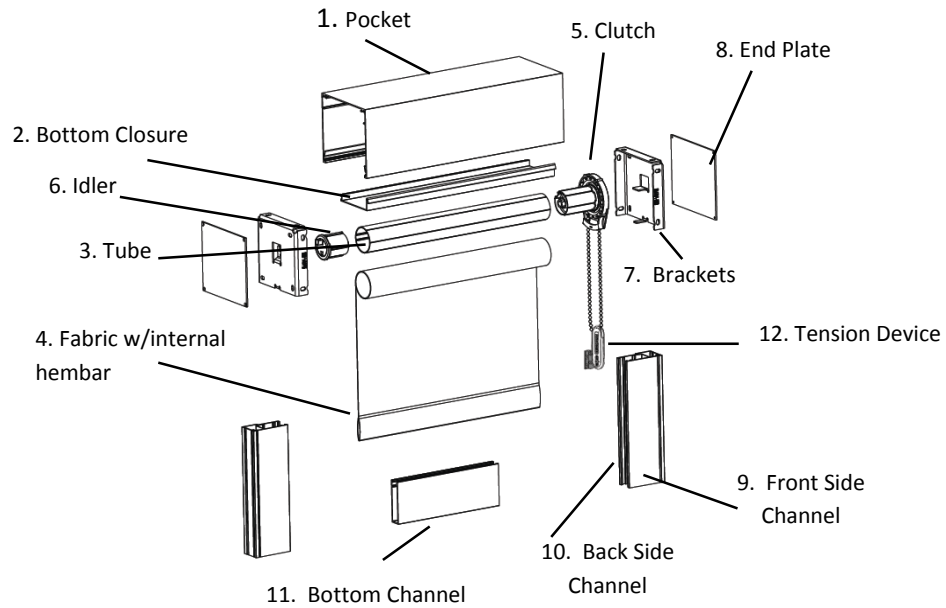
1	4" Pocket
2	Bottom Closure
3	Tube
4	Fabric with internal Hembar
5	Clutch
6	Idler
7	4" R-Series Fascia Brackets
8	4" End Plates
9	Front Side Channel
10	Back Side Channel
11	Bottom Channel
12	Tension Device

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4" R-Series Pocket Installation Outside Mount

Step 1: Install Pocket
1a. Mark mounting screw hole locations with a center punch (Ceiling Mount Only)
1b. Pre-drill mounting holes
1c. Mount pocket to wall or ceiling using the appropriate mounting screws
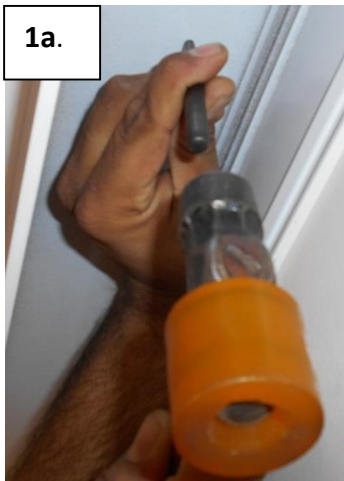
Step 2: Install Brackets
2a. Insert Bracket into pocket (may need mallet to gently tap bracket into place) until flush with end of pocket
2b. Secure bracket to pocket with supplied mounting screws OR:
2c. Secure bracket to pocket by staking pocket channel to bracket with a chisel.

![Custom Brands Group logo]

3.

Step 3: Install End Plates
3a. Insert End Plate screws into manufacturers pre-drilled holes in end plate and secure to pocket.

Step 4: Mount Back Side Channels (follow steps for right and left back side channels)
4a. Decide where to drill holes. Align Back channel under corner of pocket so that the side of the back channel is flush with the end plate and perpendicular to the pocket.
4b. Mark mounting screw hole locations with a center punch
4c. Pre-drill holes in the back of the side channel using 1/16" metal drill bit
4d. Re-align the back channel and mount with the correct mounting screws

4a.

4b.

4c.

4d.
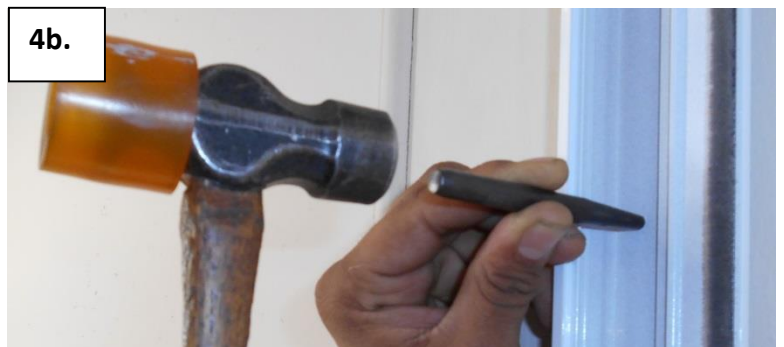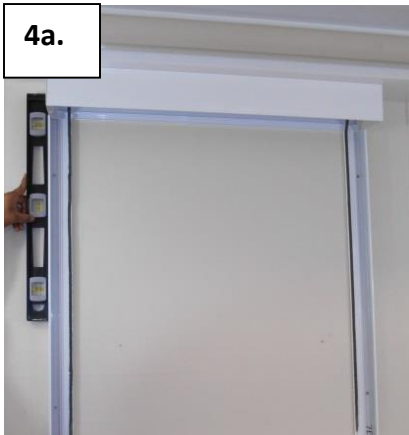
Step 5: Install Shade

5a. Insert Clutch side first by placing the hole in the clutch onto the tab on the bracket.

5b. Insert Idler by pulling shade up and around the flag on the middle of the idler end bracket (keeping the flag open), then insert the tab on the idler in the bracket (be sure to close flag using lever)

5a.

5a.

5b.

Flag

5b.

Flag
Open

Flag
Closed
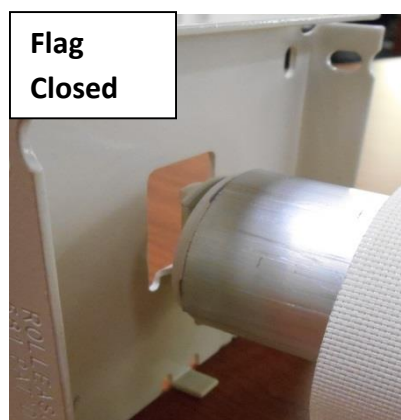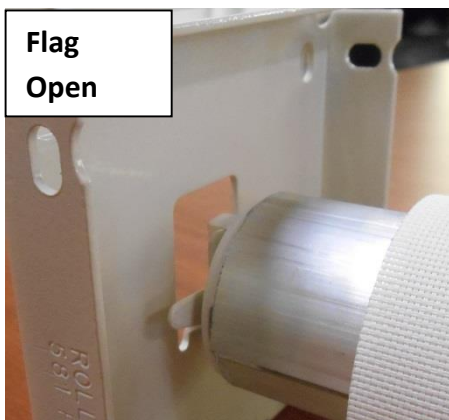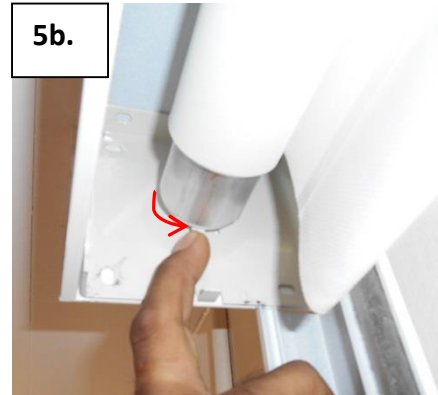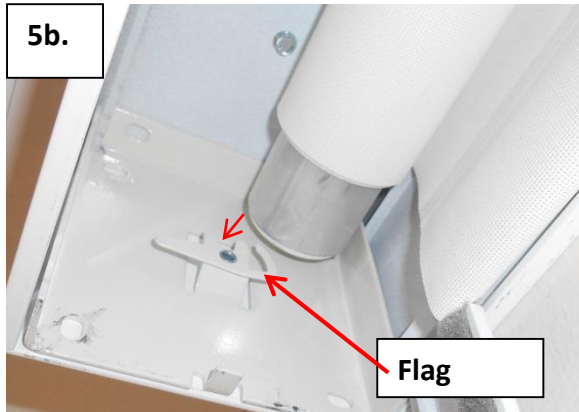
Step 6: Install Front Side Channel
6a. Snap front side channel by engaging lip of front side channel into the groove on the back side channel the snapping closed into place

6a.

Engage lip into groove

Snap into place

Step 7: Install Bottom Channel
7a. Place left side of bottom channel between the front and back side channels
7b. Slide the right side down in between the front and back side channels until the bottom closure is at the bottom of the side channels
7c. While holding the bottom closure in place, drill a a screw hole using a 1/16" metal drill bit 3/8" from the bottom left hand corner of the side and bottom channel and install mounting screw through both channels.through all channels and into the wall.

7a.

7b.

7c.

1" from side

3/8" from bottom
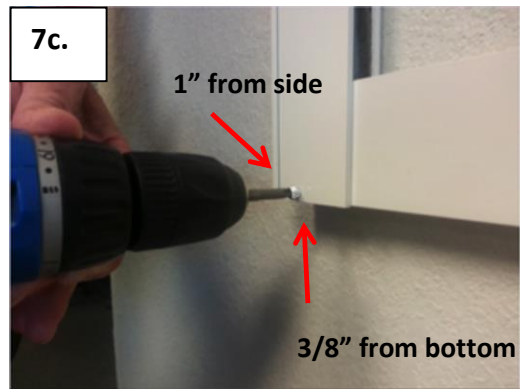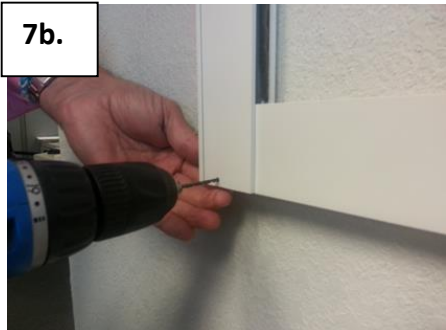
Step 8: Install Bottom Closure
8a. Insert bottom closure into pocket on an angle (as shown).
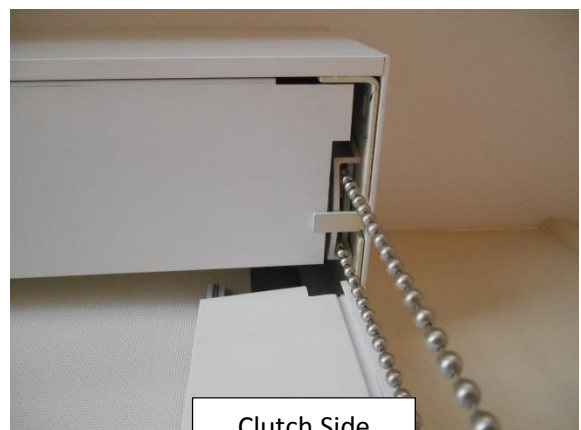**8b. Once it is aligned in shade, allow front of bottom closure to drop in place**

8a.

Idler Side

Clutch Side

8b.

Idler Side

Clutch Side

Step 9: Install Tension Device

Installed Shade

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