

# Ordering Specialty Shapes

## COMPLETING THE ORDER FORM

1. Line Number
2. Room – enter the room location for each arch
3. Arch Type – enter the desired arch type. Select from one of the 11 available shapes.
4. Width – measure in inches across the bottom of the opening, make sure this matches the shutter below if applicable
5. Height – measure the height in inches from the base of the opening to the highest point of the arch
6. Louver Size – select louver size  
A) 2 ½” B) 3 ½”
7. Color – select from one of four colors  
A) Cotton B) Pearl C) Vanilla
8. Tilt Bar – tilt control is determined by the type of arch, configuration, size and vertical support  
A) Tilt Bar B) Clearview
9. Tilt Bar Location – select the location of the Tilt Bar  
A) Front B) Rear
10. Mount – select either Inside Mount or Outside Mount
11. Frame Type  
A) Deluxe Trim Frame B) Trim Frame C) Z Frame D) L Frame E) Casing Frame F) Casing Sill Frame G) No Frame (magnets only)
12. Sill Frame– select (Yes or No) if arch will sit on top of a framed shutter or a protruding sill
13. Sill Frame Location - select from Top, Bottom, Left or Right (or select a combination of sill locations)
14. Frame Extensions - L Frame and Casing Frame are each available with either none or one frame extension
15. Vertical Support (Yes or No) – creates multiple louvers sections horizontally within the arch, the size of the arch will also dictate the number of vertical supports required
16. Quantity of Vertical Supports – vertical supports can be added to an arch that does not require them, or a second vertical support can be added to an arch that only requires one (limit of 3 per arch)
17. Arch Attached or Aligns with Shutter - select “Yes” if the arch is to be attached to the shutter below or if the width must align with the shutter below
18. Measure Straight Side – measure from the bottom of the opening up the straight side to the point at which the radius or angle begins.
19. Vertical Support Locations - enter the distance from the left of the opening to the center of where the first vertical support should be, repeat for the second vertical support (See Page H17)
20. Notes – enter any special instructions that need to be added
21. Submit Specialty Shape Order Form and Shutter Order Form together to ensure a consistent look between the shutter and the arch above

Line #	Room	Arch Type	Width	x	Height	Louver Size	Color	Tilt Bar	Tilt Bar Location	Mount	Frame Type	Sill Frame	Sill Frame Location	Frame Extension	Vertical Support	No. of Vertical Supports	Arch Attached or Aligns with Shutter
		Quarter-Circle L Quarter-Circle R Half-Circle Elliptical Eyebrow Tunnel	Inside Mount - Smallest Opening Size  Outside Mount - Largest Opening Size	2½”  3½”			Cotton Pearl Vanilla	Yes No	Front  Rear	IM (Inside)  OM (Outside)	Deluxe Trim Trim Frame Z Frame L Frame Casing Frame No Frame	Yes  No	Top Bottom Left Right Etc.	Yes  No	Yes  No	0 1 2 3	Yes  No
①	②	③	④	x	⑤	⑥	⑦	⑧	⑨	⑩	⑪	⑫	⑬	⑭	⑮	⑯	⑰

# ECLIPSE™ SHUTTERS

## SPECIALTY SHAPES ORDER FORM

To be completed by the dealer  
 Ordered by: \_\_\_\_\_ Date Entered: \_\_\_\_\_  
 Acct No: \_\_\_\_\_ Deliver/Ship to: \_\_\_\_\_  
 Address: \_\_\_\_\_ Projected Completion Date: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Reference No: \_\_\_\_\_  
 P.O.: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Total Units this Orders: \_\_\_\_\_  
 Check One:  Deliver  Will Call  Ship  
 Page \_\_\_\_\_ of \_\_\_\_\_

Line #	Room	ARCH TYPE	WIDTH	X	HEIGHT	LOUVER SIZE	COLOR	TILT BAR	TILT BAR LOCATION	MOUNT	FRAME TYPE	SILL FRAME LOCATION	FRAME EXTENSION	VERTICAL SUPPORT	NO. OF VERTICAL SUPPORTS	ATTACH OR ALIGN WITH SHUTTER
		Quarter-Circle Left Quarter-Circle Right Half Circle Tunnel Elliptical Eyebrow Angle Top Left Angle Top Right Symmetrical Angle Top Full Rake Half Rake Left Half Rake Right Hexagon Octagon	Inside Mount = Smallest Opening Size Outside Mount = Largest Opening Size		2 1/2" or 3 1/2"	Colton Pearl Vanilla	Yes No	Front or Rear	IM (Inside) or OM (Outside)	Deluxe Trim Frame Trim Frame Z Frame L Frame Casing Frame	T B TB TBL Etc	Yes or No	Yes or No	0 1 2 3	Yes or No	
				X					Note: Vertical Support required for Clearview option.							Note: Vertical Supports required on shapes over 30" wide.

To be completed by the dealer  
 Date Received: \_\_\_\_\_  
 Projected Completion Date: \_\_\_\_\_  
 Reference No: \_\_\_\_\_  
 Units this page: \_\_\_\_\_ Page \_\_\_\_\_ of \_\_\_\_\_ Total Units this Orders: \_\_\_\_\_

DRAW SHAPE & INCLUDE ALL MEASUREMENTS IN THE BLANKS PROVIDED BELOW

**EXAMPLE: HALF CIRCLE**

Half-Circles, Ellipticals, & Quarter-Circles require width and height measurements.

**EXAMPLE: EYEBROW**

Eyebrows, Tunnels, Full Rake & Half Rakes require an additional measurement of the leg height.

**EXAMPLE: HALF RAKE**

The center measurement for Half Rakes, Angles Top, and Quarter Circles will be different than the overall height.

**MULTI-RADIUS ARCHES**

Multi-radius arches are specialty shapes in which the radius or curved portion changes. These shapes always require templates.

SPECIAL INSTRUCTIONS

Measure height to the tallest point of the shape  
**B** HEIGHT

Measure the left side leg height  
**C** LEG HEIGHT

Measure the width to the widest point of the shape  
**A** WIDTH

Vertical Support dimensions not required if supports are evenly spaced  
**Left** Vertical Support


The center Vertical Support will always be centered on shapes with 3 Verticals  
**Right** Vertical Support

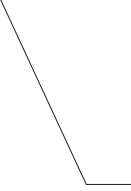
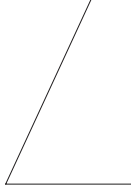
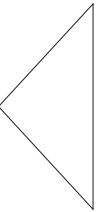
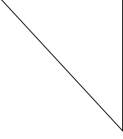
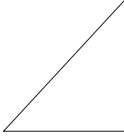
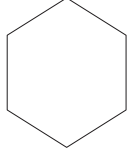
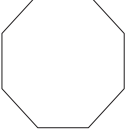
Measure the right side leg height  
**D** LEG HEIGHT

Find center point of shape. Measure out from the center every 10", then measure vertically. Provide these measurements.

P	N	L	J	H	F	E	G	I	K	M	O	Q
LEFT #6	LEFT #5	LEFT #4	LEFT #3	LEFT #2	LEFT #1	CENTER	RIGHT #1	RIGHT #2	RIGHT #3	RIGHT #4	RIGHT #5	RIGHT #6

# ECLIPSE SHUTTERS SPECIALTY SHAPE SPECIFICATIONS

SHAPE	# OF VERTICALS	WIDTH		HEIGHT		LEG	
		MIN	MAX	MIN	MAX	MIN	MAX
 HALF CIRCLE	0	24"	30"	12"	15"		
	1	24"	60"	12"	30"		
	2	24"	72"	12"	36"		
	3	24"	92"	12"	46"		
 ELLIPTICAL	0	24"	30"	12"	15"		
	1	24"	60"	12"	30"		
	2	24"	72"	12"	36"		
	3	24"	92"	12"	46"		
 EYEBROW	0	24"	30"	12"	36"	7"	24"
	1	24"	60"	12"	36"	7"	24"
	2	24"	72"	12"	36"	7"	24"
	3	24"	108"	12"	36"	7"	24"
 TUNNEL	0	24"	30"	16"	39"	3.5"	24"
	1	24"	39"	16"	39"	3.5"	24"
	2	24"	48"	16"	39"	3.5"	24"
	3	24"	48"	16"	39"	3.5"	24"
 QUARTER CIRCLE LEFT	0	12"	30"	12"	30"		
	1	24"	40"	24"	40"		
	2						
	3						
 QUARTER CIRCLE RIGHT	0	12"	30"	12"	30"		
	1	24"	40"	24"	40"		
	2						
	3						
 FULL RAKE	0	24"	30"	12"	48"	7"	24"
	1	24"	60"	12"	48"	7"	24"
	2	24"	72"	12"	48"	7"	24"
	3						

SHAPE	# OF VERTICALS	WIDTH		HEIGHT		LEG	
		MIN	MAX	MIN	MAX	MIN	MAX
 HALF RAKE LEFT	0	24"	30"	12"	30"	7"	24"
	1	24"	60"	12"	40"	7"	24"
	2	24"	72"	12"	60"	7"	24"
	3						
 HALF RAKE RIGHT	0	24"	30"	12"	30"	7"	24"
	1	24"	60"	12"	40"	7"	24"
	2	24"	72"	12"	60"	7"	24"
	3						
 SYMMETRICAL ANGLE TOP	0	24"	30"	12"	15"		
	1	24"	60"	12"	30"		
	2	24"	72"	12"	36"		
	3						
 ANGLE TOP LEFT	0	12"	30"	12"	30"		
	1	24"	40"	24"	40"		
	2	24"	60"	24"	60"		
	3						
 ANGLE TOP RIGHT	0	12"	30"	12"	30"		
	1	24"	40"	24"	40"		
	2	24"	60"	24"	60"		
	3						
 HEXAGON	0	12"	30"	12"	30"		
	1	30"	40"	30"	40"		
	2						
	3						
 OCTAGON	0	12"	30"	12"	30"		
	1	30"	40"	30"	40"		
	2						
	3						