TANDEM™ SHADES

INSTALLATION INSTRUCTIONS

WOVEN WOODS   **HONEYCOMB**

Mounting the Cord Cleats

Cord cleats should be mounted at a height where they will be out of the reach of children. Consider that a child may stand on furniture attempting to reach the cords. Attach the cord cleats so they are 6" to 12" apart. Wrap excess cord around the cleats after each use of the shade. Clip the cord onto itself using a clamping devise (e.g. a binder clip). Wrap or tie the cord to itself.

Attaching Optional Hold-Down Brackets

Lower the shade and place the hold-down pins into the hold-down brackets. Mark the hold-down bracket locations on the mounting surface. With the brackets level, attach them using two screws.

Honeycomb   Woven Wood

SHADE OPERATION
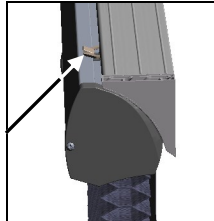
Operating Your Shade

To raise your shade, pull cord down until shade reaches desired position.

To lower your shade, pull cord at a slight angle toward the shade's center and lower shade to desired position. Lock your shade into position by simply moving the cord back into a vertical position.

To raise and lower the liner, pull on the loop cord until liner is in the desired position.

Straightening Your Shade

If your shade veers toward the right or left, Lower the liner completely. Attach a 1 1/2" long piece of masking tape to the liner on the side opposite of the veering. The tape should be placed as close the headrail as possible. This increases the diameter of the rolled up liner, acting to straighten the liner.

Removing Your Shade

Remove your shade by lightly pushing the release tabs toward the back of the rail. This motion will disengage your shade from the mounting rail.

TOOLS REQUIRED

*   Metal measuring tape
*   Power drill and bits
*   Pencil
*   Level
*   Screwdriver

Mounting Surface Requirements

Mounting rails must be mounted securely in order for shade to operate properly. If mounting screws do not hit wood studs, use an appropriate fastener and follow the manufacturer's instructions for proper installation of fastener.

Wallboard or plaster
Use a secure fastener designed for hollow wall applications.

Metal
Pre-drill holes and use the included screws.

Concrete, stone, brick or tile. Use a masonry drill and appropriate plugs, anchors or screws.

TROUBLE SHOOTING

Front Shade Does Not Raise or Lower Properly
Check your controls and make sure the cords are not twisted or tangled. Be sure the edges of your liner and shade are not rubbing against the frame. Let the shades hang open for a few days so the fabric can relax.

Liner Does Not Raise or Lower Properly
If the liner gets stuck at the headrail, pull gently on the hem. Unfold the seam on the back side of the hem to ensure a positive stop against the headrail endcap.

CARE AND CLEANING

Dusting. Regular light dusting maintains a like-new appearance of shades.

Vacuuming. For deeper cleaning, vacuum gently with a brush attachment of any vacuum cleaner.

Spot-cleaning on Honeycomb Shades. Spot-clean shades with soft cloth or sponge moistened with lukewarm water. Add mild, clear dish detergent if needed. Blot gently to avoid creasing or damaging the fabric. Rubbing can damage fabrics. Spot-cleaning may result in cleaner areas. Blackout honeycomb fabrics should not be spot-cleaned.
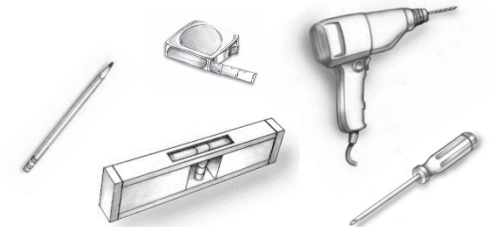
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TANDEM™ HONEYCOMB AND WOVEN WOOD SHADE INSTALLATION

STEP 1: INSTALLING THE MOUNTING RAIL

Check for straightness by holding the mounting rail against the frame. If needed, add shims at the screw locations. If the mounting rail is installed bowed, installation and future removal of shade will be difficult.

Inside Mount
Mount rail to top of window frame by using one screw in each pre-drilled hole at rail ends, and in the middle depending on width.

Outside Mount
Center the rail over window opening at desired height. Mount rail to mounting surface using one screw on each end and one in the center if necessary.

Side Mount
Hold the mounting rail at the desired location and screw the end bracket to the frame using counter sunk screws. If the gap is less than 1/4", the mounting rail will self-adjust to fill the gap. Larger gaps must be shimmed.

STEP 2: INSTALLING THE SHADE

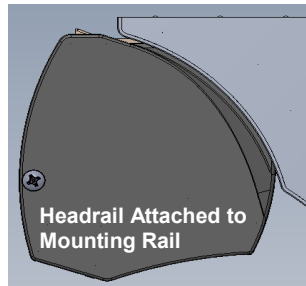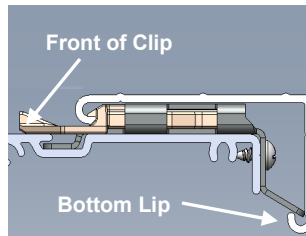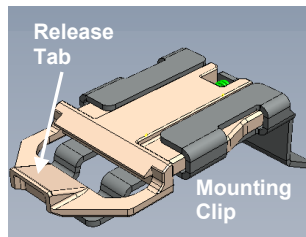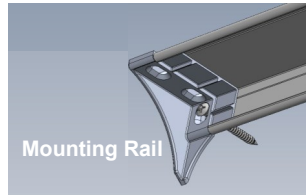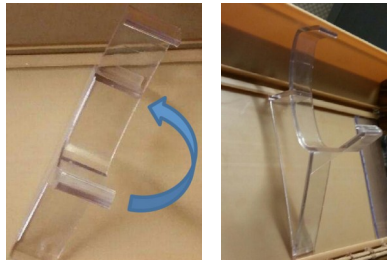Mounting clips come pre-attached to the Tandem headrail.

1. Lower the liner approximately 1".
2. Hold shade and tilt top of shade toward you with a slight angle. Too steep of an angle will prevent shade from engaging to the mounting rail.
3. Push shade straight back into the mounting rail. The mounting clips should engage the bottom lip of the mounting rail.
4. Rotate the shade upwards to engage the front sliding portion of the clips. An audible *"click"* should be heard.

Note: Lightly pressing the Release Tabs will help on smaller shades.

STEP 3: INSTALLING REMAINING ITEMS

Installing the Valance on a Woven Wood Tandem Shade

- With the back of the valance facing you, direct the C-clip portion toward the top of the valance. Hold the flat edge against the valance backing at a slightly angled orientation
- Insert the flat edges I nto the top and bottom grooves. Twist the clip until vertical.
- Snap the valance with valance clips attached onto the Tandem headrail.

Mounting Rail

Inside Mount

Outside Mount

Release Tab / **Mounting Clip**

Front of Clip / **Bottom Lip**

Headrail Attached to Mounting Rail

Installing Optional Side Seals

Inside Mount
1. Lower the front shade slightly to make installation easier (honeycomb only).

2. Operate liner to check for skew or veer. If shade veers right or left, see "Straightening Your Shade" to correct. Note: You may need to release the safety mechanism in the Cord Loop Tensioner as described below.

3. Lower the liner slightly and slide the opening of the side seals over the liner. The small lip on the side seals should be facing the room.

4. Lower the liner to check for obstructions and straightness. Hint: Stopping the liner 2" above the sill will allow easy access to adjust the bottom of the side seals. Align the side seals so the distance from the edge of the window frame to the side seals is uniform from top to bottom. Add pencil marks to frame along the side seals as guide points. Raise liner to within 2" from headrail.

5. Remove the protective layer from the magnetic strip and reinstall the side seals using the pencil marks as your guide.

Outside Mount
1. Lower the front shade slightly to make installation easier (honeycomb only).

2. Operate liner to check for skew or veer. If the shade veers right or left, see "Straightening Your Shade" to correct.

3. With the liner lowered, slide the opening of the side seals over the liner. The side seals should be flat against the wall, and flush with the headrail endcap.

4. Add pencil marks to frame along the side seals as guide points. Remove the protective layer from the magnetic strip and reinstall the side seals using the pencil marks as a guide.

Attaching the Cord Loop Tensioner
Before doing anything, you must first slide the cord tensioner to the bottom of the cord loop. Insert a small screwdriver, punch, or awl through the screw hole at the bottom of the cord tensioner. Move the screw hole down to the indicator line to release the safety mechanism.

WARNING: It is imperative that the cord tensioner be properly secured to the wall or window frame to reduce children's access to the cord loop. Young children can strangle in cord loops and also wrap cords around their necks and strangle.

CAUTION: The shading will not operate properly unless the cord tensioner is secured. A cord tensioner installation kit has been included with your shading. Follow the instructions in the kit to correctly secure the cord tensioner.

IMPORTANT: Locate the tensioner as close to the window as possible to minimize accessibility by children and pets. Ensure that the tensioner is not placed in the path of shade material.

Cord Tensioner / Indicator Line